

EMP|SFM Field Trip & Investigation Workshop Form

E-mail this form to schoolvisit@empsfm.org, fax it to 206.770.2727 or mail it to: EMP|SFM, Group Sales Coordinator, 330 6th Avenue North, Suite 200, Seattle, WA 98109. *Your museum visit is not confirmed until you have received a confirmation e-mail from EMP|SFM.* For more information, call 206.770.2766. Booking at least 2 weeks in advance is required.

Day of week: _____	Date: ____/____/____
Arrival Time: 1 st choice: _____	2 nd choice: _____
<i>School and Youth Group visits are available during normal hours of operation until 4:30 PM</i>	

School/Organization Name: _____ Grade Levels: _____ # of youth/students: _____ Address: _____ _____ Class Type: _____	Contact Name: _____ Phone(s): _____ E-mail address: _____ Any special needs? _____ _____
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Field Trip

School/Youth Group Admission: \$5.00 per youth/student – Adult chaperones: \$5.00										
<small>*Chaperones required: 1:5 for Elementary School; 1:7 for Middle School/Junior High School; 1:10 for High School.</small>										
TRANSPORTATION										
Will you arrive by: <input type="checkbox"/> Private Auto <input type="checkbox"/> Van <input type="checkbox"/> Private/School Bus <input type="checkbox"/> Metro/Public Transportation										
<i>Group admission must be paid in a single transaction upon arrival at EMP SFM.</i>										
You will be greeted by a group facilitator and given a short orientation of the museum.										
Payment type: <input type="checkbox"/> School/Organization Check <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Purchase Order										
You will be sent a confirmation e-mail and guidelines for your visit, with a confirmation number. Cancellations must be given 24 hours prior to reservation time. No-shows will be invoiced a \$30 processing fee.	<table style="width: 100%; border-collapse: collapse;"> <tr> <td># Students</td> <td>_____ x \$5</td> <td>= \$_____</td> </tr> <tr> <td># Chaperones</td> <td>_____ x \$5</td> <td>= \$_____</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL</td> <td>= \$_____</td> </tr> </table>	# Students	_____ x \$5	= \$_____	# Chaperones	_____ x \$5	= \$_____	TOTAL		= \$_____
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# Chaperones	_____ x \$5	= \$_____								
TOTAL		= \$_____								
<small>*Individual membership passes or promotional passes may not be used for admission with the youth group rate. You must receive confirmation to finalize visit dates.</small>										

Investigation Workshop

<input type="checkbox"/> <i>The Science of Sound (Grades 3-5)</i> <input type="checkbox"/> <i>Songwriting (Grades 6-12)</i>									
<input type="checkbox"/> 10:00 am – 11:00 am <input type="checkbox"/> 11:30 am – 12:30 am									
Date: _____ Additional Information: _____									
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<small>* Extra chaperones will be charged at our \$12 rate. Due to space limitations additional chaperones may not be accommodated in the classroom.</small>									